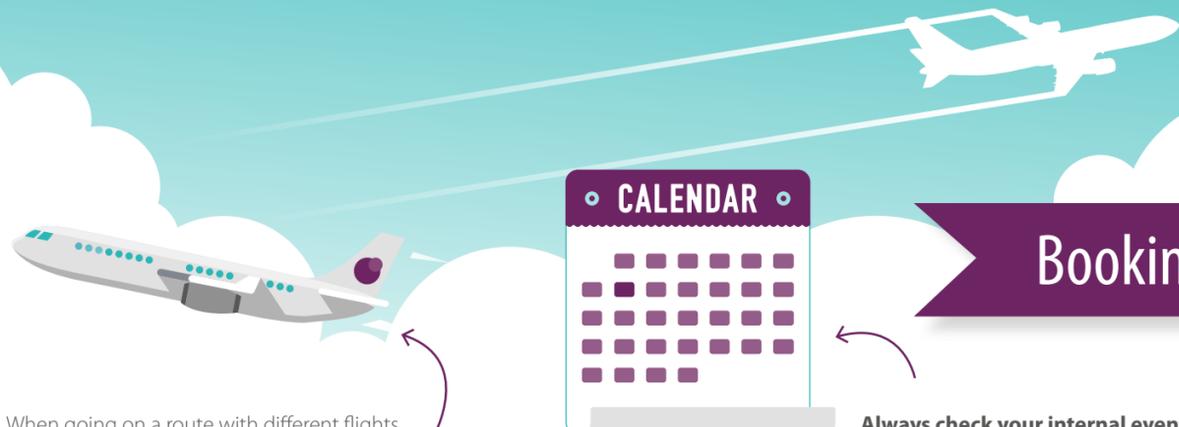


# Travel Smarter Tips

We asked the UK travel industry for their business travel tips that help them travel smarter. Here is what they said:



## Booking

When going on a route with different flights **look at the type of aircraft rather than the airline**, to ensure you have the latest products and technology on board

**Always check your internal events calendar** before booking your trip

## Passport

When booking your trip, **always check the expiry date on your passport** – you don't want to get to the airport and realise it's expired or doesn't comply with the country's passport validity requirements



**Check whether you need a visa** for your destination

**Always keep copies of your passport** separate from your passport when travelling



## Packing

**Take hand luggage** if you can and invest in lightweight cases. **Always pack a spare change of clothes and a swimsuit** in your hand luggage

**Store cables in glasses cases** to keep them tangle-free



If travelling with someone else, **halve your case contents and carry half of each other's** – just in case you are unfortunate and the airline misplaces your case

**Keep something warm to wear** in your hand baggage – flights can be chilly!



**Pack your suitcase with items stacked vertically** so you can see everything at a glance



**Put your jewellery in a pill box** to keep it secure and all together

**Put something unique on your suitcase** to identify it – tie a coloured ribbon or add a sticker

**Save space by rolling** instead of folding your clothes

**Stuff your shoes with your underwear** – shoes won't become misshapen and it saves space



**Put cling film over openings** of toiletries before securing lids to stop leaks



**Don't pack new shoes** – your blister-free feet will thank you for it

**Always weigh your case** before you leave for the airport to avoid weight charges



## Planning

**Leave at least an hour earlier** than you need to and check travel news



**Always carry a credit card** in case of emergencies

**Make sure that you are appropriately insured**



## Technology

**Take screenshots on your phone** of anything you might need e.g. maps and tickets – don't be caught out at vital moments by having no signal or data



**Always pack a portable power pack** so that you can stay connected at all times



**Embrace cloud technology** – less stress, more peace of mind